

APPENDIX D - SECTION TRUSTEE'S SEMI-ANNUAL REPORT

Submit this report to the secretary-treasurer two weeks prior to each meeting of the board of trustees. Send a copy to the Membership Department at Headquarters.

Section:

Date of Report

Period covered by report:

Section Officers: (If any of these are changes, so note and give address and phone numbers)

Trustee:

Chairman:

Vice Chairman:

Secretary

Treasurer:

Other:

Treasury balance (estimated current financial status as defined on NACE Accounting Form #1)

Number of Section meetings year-to-date:

Number of governors meeting year-to date:

Special meetings or activities planned or held: (include dates and locations)

Career development activities: (include special conferences, short courses planned or held and give dates and locations)

Special awards presented: (include date, recipients, and location)

Nominations made for National Awards: (list awards only, no names of nominees)

Programs to promote corrosion awareness in the community: (give dates, locations)

Comments and requests from Section.

Problems experienced by Section which should be brought to the attention of the Board of Trustees: